

**EMERGENCY DEBRIS SHORT-TERM STAGING SITE  
APPLICATION FORM**

FEMA 4652-DR-NM

**APPLICANTS ARE RESPONSIBLE** for filling out the top part of this form in its entirety and **submitting it to New Mexico Environment Department (NMED)** to [nmedfiresupport@state.nm.us](mailto:nmedfiresupport@state.nm.us) for evaluation and approval. If approved, the approved form must be attached to the Project Worksheet. **EACH EMERGENCY DEBRIS SHORT-TERM STAGING SITE REQUIRES A SEPARATE APPLICATION FORM.**

---

**REQUESTING REGISTRATION AS A** (check all that apply):

Staging Site       Wood Chipping Site

**GOVERNMENTAL ENTITY APPLYING:**

Name: Mora San Miguel Electric Cooperaative, Inc.

Contact Person Name and Title: Kim Kostelnik, Project Manager

Address: 501 State Highway 518 City: Mora Zip Code: 87732

Office phone: 505-292-3500 Cellphone: 505-553-1875 Fax: \_\_\_\_\_ County: Mora

**LEGAL DESCRIPTION AND LAT/LONG OF EMERGENCY SITE (REQUIRED):**

Township 15N Range: 16E Section: 10 Quarter-section(s): \_\_\_\_\_

Latitude: 35°33'11" N Longitude: 105°14'32"21"W (degree decimal)

- **SITE OWNER:** Applicant must control the site through either ownership or a legal access agreement:

Name: Alfonso E. Ortiz III and Carla Ortiz

**DATES OF OPERATION:** Emergency debris short-term staging sites may operate for no more than 120 days.

Beginning date: April, 2025 End date: To Be Determined

---

**APPLICANT MUST FOLLOW ALL FEDERAL AND STATE LAWS AND REGULATIONS. MOREOVER,  
AT A MINIMUM, THE FOLLOWING CRITERIA MUST BE MET:**

Applicant: Initial each item.

✓ kak The site is located above the 100-year floodplain and outside of known wetlands. (The floodplain map used for locating the site shall be an original Flood Insurance Rate Map prepared by the Federal Emergency Management Agency, a copy of the flood prone Area Map prepared by the US Geological Survey, or an equivalency constructed map that depicts the limits and elevations of any 100-year floodplain on or adjacent to the proposed site.)

✓ kak The site is located at least ¼ mile away from a public or private water supply (surface or ground)

✓ kak If the site will receive any putrescible waste that may attract birds, it must be located at least 5,000 feet (1524 meters) from any airport runway used only by piston engine aircraft or within 10,000 feet (3,048 meters) of any airport runway used by turbojet aircraft, except as may be approved by the US Federal Aviation Administration.

✓ kak Distance of setback of at least 300 feet are required from the nearest occupied structure on other property.

✓ kak Follow all requirements for notification and corrective action for discharge of oil or other water contaminant, in such quantity as may with reasonable probability injure or be detrimental to human health, animal or plant life, or property, or unreasonably interfere with the public welfare or the use of property listed in 20.6.2.1203-NMAC.

- ✓ kak When working in or near “Surface water(s) of the state,” these waters shall be free of any water contaminant that may impact human health, animal or plant life or property, or unreasonably interfere with the public welfare or the use of property. Rivers, streams, washes, arroyos, wetlands, wet meadows, playa lakes, reservoirs, natural ponds, lakes, mudflats, sandflats, or anywhere that moves or holds water when it rains (even if it is dry most of the time) are all examples of “Surface water(s) of the state.”
- ✓ kak Site is a minimum of ½ mile away from any known caves, springs, and streams.
- ✓ kak Burning of debris is prohibited. Burial or other permanent disposal of solid waste at a short-term staging site is prohibited.
- ✓ kak All solid waste including debris, residue, and litter shall be disposed of in a permitted and approved landfill. Debris that is municipal solid waste (MSW) shall be disposed in a permitted MSW landfill. Debris that meets the definition of construction and demolition debris (C&D) as defined in Sections 74-9-3.D NMSA 1978 shall be disposed in a permitted C&D or MSW landfill.
- ✓ kak Debris that is municipal solid waste shall be contained in leak-proof containers.
- ✓ kak Collection of bulk liquids is prohibited.
- ✓ kak Container shall be tarped during transport.
- ✓ kak Applicant certifies that debris has been screened and does not contain hazardous waste, radioactive waste, or special waste such as asbestos containing material or infectious waste.
- ✓ kak Applicant shall limit access to the site (by fencing or other effective means) to prevent disposal of unauthorized waste.
- ✓ kak Applicant shall inspect the site and remove solid waste at a frequency adequate to protect human health and the environment and to prevent creation of a public nuisance.
- ✓ kak Applicant shall remove all solid waste and restore the site to its original condition by no later than 120 days after initiation of the short-term staging site. Applicant agrees that failure to do so shall result in civil penalties not to exceed \$5,000 per day for each violation of the New Mexico Solid Waste Act, Section 74-9-31 NMSA 1978, or New Mexico Solid Waste Rules, 20.9.2 to 20.9.10 NMAC.

*Kimberly Kostelnik*

May 5, 2025

**Applicant Signature: I have read and agree to comply with the above guidelines**

**Date**

**NMED Approval**

**Date**