

**MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**HELD ON**  
**NOVEMBER 30, 2023**

The meeting of November 30, 2023 was called to order by Robert Baca, President, at approximately 10:45 a.m.

**1. ROLL CALL AND DETERMINATION OF QUORUM**

Present: Robert Baca, President  
James Ortiz, Vice President  
Virginia Mondragon, Secretary/Treasurer  
Joe C de Baca, Trustee  
Samuel Ramirez, Trustee

Les Montoya, General Manager

**2. INVOCATION** – Robert Baca, President, led us in prayer.

**3. PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**4. APPROVAL OF AGENDA** – The Agenda for today's meeting was presented for review and approval. After review, **a motion to approve the agenda as presented was made by Virginia Mondragon and seconded by Sam Ramirez. Motion carried.**

**5. RECOGNITION OF GUESTS**

- a. Invited Speakers – (15-minute time limit) - None**
- b. General Public Comment (5-minute time limit) - None**
- c. Introduction of Employees – None**

**6. SAFETY REPORT/MINUTES** - The Safety Committee's monthly meeting was held on November 21, 2023. Those in attendance included Les Montoya, General Manager; Larry Barela, Systems Operations Manager; Martin Teran, Working Foreman; Vidal Barela, Meter Tech II; Tristan Trujillo, Lineman Apprentice; and Sandra Garcia, Bookkeeper.

- There were no accidents, no near misses, and no on-the-job injuries to report in Mora or Pecos.
- There were no incidents to report in Mora.
- There was one incident to report in Pecos – An Apprentice reported damages incurred to the digger as he was attempting to leave the work site. While turning

around to get back on the main road, the digger got jammed in a spot where the pole racks were damaged by hitting trees.

- Other areas covered included: RESAP On-Site Observation Follow Up; Federated Safety and Loss Prevention; Vehicle and Fire Extinguisher/First Aid Kits Inspections; FEMA Update; GRIP; Timesheets; and Training & Travel.

**7. ACTION OF REGULAR MEETING MINUTES HELD ON OCTOBER 26, 2023** – The Minutes of the Meeting held on October 26, 2023 were presented for review. After review, a motion was made by Virginia Mondragon, seconded by Sam Ramirez, to approve the Minutes as presented. Motion carried.

**8. APPROVAL OF NEW MEMBERSHIPS (MORA 24 – PECOS 14)** – A total of 38 new memberships were presented for review. After review, a motion to approve all new memberships was made by James Ortiz and seconded by Virginia Mondragon. Motion carried.

**9. MANAGER'S REPORT**

a. **Delinquent Report** – The Delinquent Report was presented by Manager Montoya. There were 839 delinquent accounts totaling \$190,888.05. After collections, 427 accounts remained unpaid for a total of \$86,266.82.

b. **RUS Form 7** – Manager Montoya reported on the RUS Form 7 for the period ending October 31, 2023. Operating Revenue and Patronage Capital Was \$962,850; Cost of Purchased Power was \$493,782; and after expenses, Total Operation & Maintenance Expense was \$778,293. Total Cost of Electric Service was \$1,041,002; Patronage Capital & Operating Margins (\$78,153); and Patronage Capital or Margins (\$74,755). TIER for the month was 0.44% and 1.22% YTD. Line Loss for the month was 12.2% and 2.6% YTD.

c. **Outage Report** – Report was not available prior to meeting.

d. **Member Sales Budget Report** – No report.

e. **Fused Cut-Out Report** – There were no new or replaced Cut-outs on the MSMEC System during the month of October 2023.

**10. FINANCE REPORT** – The Finance Report, together with the Manager's Report, was approved with a motion by James Ortiz and seconded by Joe C de Baca. Motion carried.

**11. TRI-STATE TRUSTEE REPORT** – Robert Baca, Tri-State Trustee, reported on their November meeting. Some of the items covered included:

- Tri-State and United Power path to a settlement agreement.
- Barbara Walz, Tri-State SVP Policy & Compliance and CCO, announced her intent to retire in December 2023.

- Looking at creating a Sub-Committee made up of CEO's.
- Tri-States's support of Socorro Electric's issues with the city.
- Member sales revenue was 10.6% over budget and non-member energy sales revenues 36% under budget.
- Training on fiduciary duties of Board Members.
- Escalante Solar Site visit and Town Meeting.
- No action from FERC on rate proposal or contract buy-out.

**12. NMREC TRUSTEE REPORT** – James Ortiz, NMREC Trustee, reported on Statewide's November meeting. Areas covered during the meeting included the following:

- Mr. Randy Robbins with Bolinger, Segar, Gilbert & Moss attended the November meeting to address their Engagement Letter to perform the audit for NMREC for year ending December 31, 2023.
- RUS interest rates are 5.57% for short-term and 4.96% for long-term loans.
- Mr. David Spradlin reported on New Orleans trip to attend NRECA's Insurance and Financial Services Committee Meeting.
- Income and Expense Financial Report.
- Some New Mexico Legislators will receive a campaign contribution from NMREC. A total of \$11,500 will be distributed before the end of the year.
- Announcement that MSMEC received the DOE GRIP Grant.
- Broadband discussion.
- Pole Attachment issue.
- Annual budget discussion/approval continues.

**13. ON-GOING BUSINESS**

**a. Resolution No. 11-30-2023-006 – Authorizing the General Manager and Finance Manager to execute documents to Finance Purchase of 3 new Trucks** – Manager Montoya presented the Board with Resolution No. 11-30-2023-006 – Authorizing the General Manager and Finance Manager to execute documents to Finance Purchase of 3 new Trucks. Community First Bank in Las Vegas, NM has proposed to finance the purchase of three units. Each unit is quoted at \$218,644.00 and will include an extended warranty for 4 years on the Bucket at \$5,510.00 per unit. Community First bank will finance at 6.25% interest for a 5-year period. After review and further discussion, a motion was made by James Ortiz, seconded by Sam Ramirez, to grant approval to the General and Finance Managers to execute loan documents on behalf of MSMEC to finance the purchase of the three new Bucket Trucks through Community First Bank in Las Vegas, NM. Motion carried.

**b. 2023 Federated Annual Safety and Loss Prevention Assessment and Recommendations** – Mr. Darrin Davenport, with Federated Insurance, conducted an interview and site visit in Mora on November 7th. Mr. Davenport interviewed Isaiah Romero and Les Montoya. Mr. Davenport then proceeded with Isaiah Romero for an on-site inspection of the Mullins property in Las Vegas. MSMEC received a letter on

November 13<sup>th</sup> with his findings and recommendations to include MSMEC's 3-year Loss Analysis Report. MSMEC prepared a written response on the issues identified and recommendations. Larry Barela, Isaiah Romero, and the Safety Committee will follow-up as per our response. The information was provided to the Board to entertain any questions they may have regarding the Assessment Report, recommendations, and the response from the Cooperative.

**d. Tri-State Bill/MSM Solar Bill** – Tri-State power bill for the month of October 2023 was \$493,781.64. The MSM Solar bill was \$17,996.60 with a credit from Tri-State of \$10,131.52.

#### **14. NEW BUSINESS**

- a. NRECA – Credentialed Cooperative Director (CCD) Certificate – Sam Ramirez** – NRECA awarded and thanked Mr. Samuel Ramirez with a pin and Credentialed Cooperative Director (CCD) Certificate for completion of his Director Education. NRECA noted that they hope this certificate serves as a tangible way that they, and our cooperative, can continue to recognize directors for their dedication to professional development. The education and training obtained through NRECA's courses will continue to benefit our cooperative in the years ahead.

**A motion to move into the MSMEC Educational Foundation Meeting was made by James Ortiz and seconded by Joe C de Baca. Motion carried.**

#### **15. MSMEC EDUCATIONAL FOUNDATION**

- a. Mora High School Student Council – Seeking contributions/donations to assist with upcoming school events** – After review of request, a donation of \$350.00 under the MSMEC Educational Foundation was approved.

**A motion to leave the MSMEC Educational Foundation Meeting and go back into Regular Session was made by James Ortiz, seconded by Virginia Mondragon. Motion carried.**

#### **16. CORRESPONDENCE – None.**

#### **17. INFORMATION**

- a. Calendar of Events** – Tri-State meetings will be held December 4<sup>th</sup> thru 6<sup>th</sup>. NMREC December 7<sup>th</sup> & 8<sup>th</sup>. MSMEC will observe the Christmas Holiday on December 25<sup>th</sup> and 26<sup>th</sup>. The next MSMEC Finance and regular Board Meetings will be held on Thursday, December 27<sup>th</sup>, 2023 starting at 1:00 p.m.

**A motion to go into Executive Session was made by Virginia Mondragon and seconded by James Ortiz. Motion carried.**

#### **18. EXECUTIVE SESSION**

- a. Personnel Matters**

- b. Update on Union Matters
- c. Litigation Matters

A motion to leave Executive Session and go back into regular session was made by Virginia Mondragon and seconded by Sam Ramirez. Motion carried.


19. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – No action taken.

20. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

21. ADJOURNMENT – There being no further business to discuss, a motion to adjourn today's meeting was made by James Ortiz and seconded by Joe C de Baca. Motion carried. Meeting adjourned at approximately 1:30 p.m.

ATTEST:

  
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Virginia Mondragon, Secretary/Treasurer

  
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Robert Baca, President