

MORA-SAN MIGUEL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING MINUTES
HELD ON
FEBRUARY 22, 2024

The meeting was called to order by Board President, Robert Baca, at 10:50 a.m.

1. ROLL CALL AND DETERMINATION OF QUORUM

Present: Robert Baca, President
James Ortiz, Vice President
Virginia Mondragon, Secretary/Treasurer – via telephone
Joe C de Baca, Trustee
Samuel Ramirez, Trustee

Les Montoya, General Manager
Debbie Alexander, Admin. Assistant

2. INVOCATION – Robert Baca, Board President, led us in prayer.

3. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

4. APPROVAL OF AGENDA – The Agenda for today's meeting was presented. After review, a motion was made by James Ortiz, seconded by Sam Ramirez, to accept the agenda as presented. Motion carried.

5. RECOGNITION OF GUESTS

- a. Invited Guests – (15-minute time limit) – Presentation of Donation** – Martin Duran – Los Amigos Del Valle De Mora (LADVDM); Tim Hagaman – Northeast Economic Development Organization (NEEDO); and Denise Sena - High Country 4-H Club were all present to receive a \$2000.00 donation check. MSMEC continues to support their hard work and efforts into these organizations and today's youth.
- b. General Public Comment (5-minute time limit)** – None.
- c. Introduction of Employees** – None.

6. SAFETY REPORT/MINUTES – The Safety Training Session held on February 20th, 2024 was reviewed by Manager Montoya. Training consisted of the following: Winter Driving, Rubber Gloving, Cover-Up, Hot Sticks and Vehicle Extractions.

7. ACTION OF REGULAR MEETING MINUTES HELD ON JANUARY 25, 2024 – The Board Minutes of the meeting held on January 25, 2024 were presented for review and

approval. After review, **Virginia Mondragon** motion to approve those minutes as presented. **Sam Ramirez** seconded that motion. Motion carried.

- 8. APPROVAL OF NEW MEMBERSHIPS (MORA 14 – PECOS 10)** – A total of twenty-four new memberships were presented. After review, a motion was made by **Sam Ramirez**, seconded by **James Ortiz**, to approve all new memberships. Motion carried.

9. MANAGER'S REPORT

- a. **Delinquent Report** – There were 797 delinquent accounts totaling \$183,207.41. After collections, 570 of those accounts remained unpaid for a total left of \$79,667.60.
- b. **RUS Form 7** – The Form 7 for the month ending January 31, 2024 was unavailable prior to today's meeting.
- c. **Outage Report** – There were a total of 29 outages reported during the month of January 2024. A total of 905 consumers/members were affected for a combined total of 30.25 hours.
- d. **Fused Cut-Out Report** – There were no Cut-Outs installed or replaced.

- 10. FINANCE REPORT** – A motion to approve the Finance Report together with the Manager's Report was made by **Sam Ramirez** and seconded by **James Ortiz**. Motion carried.

- 11. TRI-STATE TRUSTEE REPORT** – Robert Baca, Tri-State Trustee, reported on their February Meeting. A few of the topics covered include the following:

- Strategic Planning Session
- Cyber Security
- Western Governor's Meeting
- Contract Committee Meeting
- Tri-State's Annual Meeting – April 2 -3, 2024

- 12. NMREC TRUSTEE REPORT** – James Ortiz, NMREC Trustee, reported on their February 2, 2024 meeting held in Santa Fe, NM. Some of the items covered included:

- RUS interest rates are 5.42% short-term and 4.140% long-term
- NRECA's Annual Meeting – San Antonio, TX – April 4 -6, 2024
- Legislative update
- Safety Coordinator Conference scheduled for August 2024
- Budget and Financial update
- Discussion on Publications and Communications
- 2024 NMREC Annual Meeting/Vendor Expo will be held at the Isleta Casino in May

13. ON-GOING BUSINESS

- a. **System Rebuild Project Update** – Adam Roybal, Engineer with T&D Services, provided the Board with information on work completed to date. Mr. Roybal reported on the progress being made on the rebuilding of those sections of MSMEC's electric distribution system that were damaged by the Hermits Peak/Calf Canyon Fire in 2022. Operation crews, office staff, engineers, and contractors have all committed to completing this rebuild project. This rebuild project is about 76% complete and the overhead portion is expected to be completed sometime in September of this year.
- b. **Rate Study Presentation** – MSMEC commissioned Burns & McDonnell to perform a cost-of-service analysis to prepare an electric rate structure moving forward. Increased cost of services due to inflation, HPCC fires, proposed increase in power costs, and personnel expenses are reasons being considered in determining a cost-of-service analysis is needed. The Board was presented with a report by Burns & McDonnell personnel on the work completed and the costs being considered in developing the recommendations presented today. After discussion, questions and recommendations, the General Manager was authorized to proceed with presenting the final rate study to the Board for approval at the next Board Meeting.
- c. **Selection of Application for Grid Resilience and Innovation Partnership (GRIP) Grant Application Update** – MSMEC and the Board was informed of the potential award of a \$15,026,924.00 grant to complete a Three-Part Wildfire Damage Mitigation Project within our service territory. Jason Trujillo, AMI Network Supervisor, gave the Board a presentation and update on the GRIP project and the scope of work that will be involved in this possible 5-year project. The three parts to this project will include: 1) remove burned trees that will fall on the powerlines; 2) expand and accelerate enhanced vegetation management; and 3) modernize the grid. The Board authorized the General Manager and staff to proceed with completing the negotiation process and provide the information needed for this grant agreement.
- d. **Rental of Buena Vista Property** – General Manager Montoya asked the Board to consider leasing the Buena Vista property to the same MSMEC member for the month of April 2024 (one month only) under the same terms as the previous year. After discussion, a lease agreement will be executed to approve the lease of the Buena Vista property for grazing livestock during the month of April 2024 under the same terms as last years, with the understanding that the property will be leased for a minimum of 3 months next year.
- e. **Tri-State Bill/MSM Solar Bill** – The Tri-State power bill for the month of January 2024 was \$757,153.47; MSM Solar bill was \$27,112.80 with a credit from Tri-State of \$16,897.32.

14. NEW BUSINESS

- a. **Proclamation of Election** – A draft of the 2024 Proclamation of Election for Members in District 2 was presented to the Board. The Proclamation of Election

will be mailed to those Members in District 2 during the first week in March 2024. The District 2 Election/Meeting will be held on Tuesday, May 7th, 2024. The last day to file a petition will be April 8, 2024.

- b. **2024 Employee Pay Day Calendar** – The MSMEC payroll calendar for 2024 was presented for review. **A motion to approve the 2024 payroll calendar as presented was made by James Ortiz and seconded by Joe C de Baca. Motion carried.**
- c. **Request for Proposal to obtain Professional Services to assist in Disaster Recovery Services** – Professional services will be solicited to assist MSMEC in its efforts to obtain and process additional FEMA/Homeland Security funding assistance as MSMEC will be required to complete and processes additional paper work associated with additional post Hermits Peak/Calf Canyon fire damage and mitigation measures. **A motion was made by Sam Ramirez, seconded by Virginia Mondragon, to approve the advertising of the RFP to obtain Professional Services to assist in Disaster Recovery Services on behalf of MSMEC. Motion Carried.**
- d. **Delinquent Accounts to be Written Off** – As per MSMEC Board Policy No. 311, staff provided a list of delinquent accounts to be written off totaling \$3,383.51. **A motion was made by Sam Ramirez, seconded by James Ortiz, to approve the write-off of the names on the delinquent account list provided today as per Board Policy No. 311. Motion carried.**
- e. **Write-Off Delinquent Miscellaneous A/R Amounts for Service Calls** – Request was made of the Board to approve the write-off of delinquent miscellaneous A/R amounts for service calls billed to individuals or businesses. These accounts totaled \$7,974.76. Despite efforts to collect, these accounts have proven uncollectible, promoting their transfer to a collection agency, which also had no success in collecting these delinquent amounts. After review, **a motion was made by Joe C de Baca, seconded by James Ortiz, to approve the list of delinquent miscellaneous A/R Accounts to be written off. Motion carried.**

A motion was made by Joe C de Baca, seconded by James Ortiz, to move into the Education Foundation Meeting. Motion carried.

15. MSMEC EDUCATIONAL FOUNDATION

- a. **Youth Tour Applications** – Six students submitted application for the Youth Tour to Washington, DC to be held in June 2024. MSMEC had committed with NMREC to send 6 students from our service areas. All student applicants were approved to attend this summer's Youth Tour, **with a motion by James Ortiz and second by Virginia Mondragon. Motion carried.**

16. CORRESPONDENCE

- a. **Sierra Electric Cooperative – Annual Meeting Invitation** – For information only.

17. INFORMATION

- a. **Calendar of Events** – NRECA Annual Meeting, San Antonio, Texas, will be held from March 4th – 6th, 2024. Statewide Meetings will be held on March 7th and 8th, 2024. Tri-State Meetings are scheduled for March 11th – 13th, 2024. MSMEC Finance and regular Board Meetings are scheduled for Wednesday, March 27th, 2024.

A motion to move into Executive Session was made by James Ortiz, seconded by Virginia Mondragon. Motion carried.

18. EXECUTIVE SESSION

- a. Personnel Matters
- b. Update on Union Matters
- c. Litigation Matters

Motion was made by Sam Ramirez, seconded by Joe C de Baca, to move out of Executive Session and back into regular session. Motion Carried.

19. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION – None.

20. OTHER BUSINESS TO COME BEFORE THE BOARD – None.

21. ADJOURNMENT – A motion to adjourn was made by James Ortiz, seconded by Sam Ramirez. Motion carried. Meeting adjourned at approximately 2:30 p.m.

ATTEST:


Virginia Mondragon, Secretary/Treasurer


Robert Baca, President