

**BOARD OF TRUSTEES MEETING MINUTES**  
**HELD ON**  
**September 25, 2025**

The meeting was called to order by Board President, Robert Baca, at 10:58 a.m.

**1. ROLL CALL AND DETERMINATION OF QUORUM**

Present:        Robert Baca, President  
                  James Ortiz, Vice -President  
                  Virginia Mondragon, Secretary/Treasurer-by phone  
                  Joe C de Baca, Trustee  
                  Samuel Ramirez, Trustee  
                  Les Montoya, General Manager  
                  Tami Hernandez, Administrative Assistant

**2. INVOCATION** – Robert Baca, Board President, led us in prayer.

**3. PLEDGE OF ALLEGIANCE** –The Pledge of Allegiance was recited.

**4. APPROVAL OF AGENDA** – Les requested to add Tristate Educational Video on MSMEC HPCC's Fire Impact to the Agenda, A motion was made by Virginia Mondragon to add the educational video to the agenda, seconded by Sam Ramirez as amended. Motion carried.

**5. RECOGNITION OF GUESTS – None**

- a. Invited Speakers- None
- b. General Public Comments- None
- c. Introduction of New Employee- None

**6. SAFETY REPORT/MINUTES – September 23, 2025**

**7. ACTION OF REGULAR MEETING MINUTES HELD ON August 20, 2025** – The Board Minutes for the meeting held on August 20, 2025 were presented for review. James Ortiz, motioned to approve the minutes as presented. Virginia Mondragon seconded the motion. Motion carried.

Manage as the signer for the approval of agreement and preamble by Sam Ramirez, James Ortiz seconded the motion. Motion carried.

**15. GENERAL INFORMATION-**

- a. Discussion about Advertising Agreement for St. Gertrudes. We committed to contribute \$360.00 for advertising on the back of the church bulletin.
- b. Discussion about CFC District 10 Candidate Profiles and Voting Delegate Registration. James Ortiz is the delegate and signed the form as per the board vote.
- c. Letter from Ariana D. Sanchez was read, the board held the scholarship for her until next semester due to her injuries. A motion was made to hold the scholarship until next semester James Ortiz Sam Seconded by Ramirez. Motion carried.
- d. Board viewed Mora Wildfire Video by Tri-state.

**16. MSMEC EDUCATIONAL FOUNDATION**

- a. None.

**17. CORRESPONDENCE**

- a. Thank you, card from the Kiwanis Club of Las Vegas
- b. MSMEC Board Members and General Manager EV Picture by Lonnie Tucker

**18. Events: Calendar:**

- a. Next board meeting is October 21, 2025.

**19. EXECUTIVE SESSION-** Motions was made to go into executive session at 1:15 p.m. by Virginia Mondragon and seconded by Sam Ramirez. Motion to adjourn executive session at 2:25 p.m. was made by James Ortiz and seconded by Joe C de Baca. No action was taken.

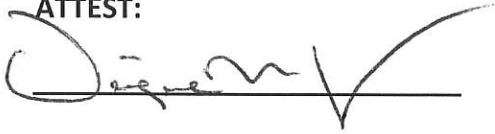
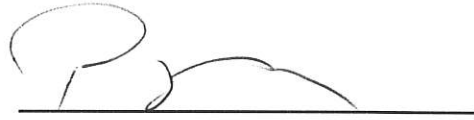
- a. Personnel Matters
- b. Update on Union Matters
- c. Litigation Matters

**20. NO ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION**

**21. OTHER BUSINESS TO COME BEFORE THE BOARD: NONE**

22. ADJOURNMENT – A motion to adjourn today's meeting was made by Samuel Ramirez and seconded by James Ortiz. Motion carried unanimously. Meeting adjourned at 2:30 pm.

ATTEST:

A handwritten signature in black ink, appearing to read "James Ortiz", written over a horizontal line.A handwritten signature in black ink, appearing to read "Samuel Ramirez", written over a horizontal line.